



الدليل الإرشادي لمعايير الاعتماد البرامجي

الهيئة السعودية للتخصصات الصحية
Saudi Commission for Health Specialties





I. INSTITUTION

The Institutionally-Accredited Training Center Assumes the ultimate responsibility for Supervision of the Training Program at the Affiliated Training Site(s); and Collaborates with other Training Centers (When Applicable) to share responsibility for Supervision of the Training Program at the Participating Training Site(s).

Standard	Remarks	Evidence of Compliance		
		Document Review	Interview	Observation
I.1. The Training Center is Responsible for Supervision of Trainees (Sponsored and Non-Sponsored Rotating Trainees) at All Affiliated Training Sites (i.e. Training Sites that are linked to the Governance of the same Training Center). (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to be responsible for supervision of trainees (sponsored and non-sponsored rotating trainees) at all affiliated training sites. • Trainers are aware and committed to be responsible for supervision of trainees (sponsored and non-sponsored rotating trainees) at all affiliated training sites. • Trainees are aware that the Training Center is responsible for supervision of trainees (sponsored and non-sponsored rotating trainees) at all affiliated training sites. • Training Sites/Affiliated Training Sites: Training Sites that are linked to the Governance of the same Training Center • Supervision should be for all aspect of Training for all trainees 	<ul style="list-style-type: none"> • Letter of responsibilities and supervision of trainees of all affiliated training sites 	<ul style="list-style-type: none"> • PD • Trainers • Trainees 	✓
I.2. The Training Center has a Valid Inter-Institutional Collaboration Agreement with other Training Center(s), when Collaborating to execute the Training Program at Participating Training Sites (i.e. Training Sites that are linked to the Governance of another Training Center). (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to issuing a valid inter-institutional collaboration agreement with other training center(s), when collaborating to execute the training program at participating training sites • Participating Training Sites: Training Sites that are linked to the Governance of another Training Center • Inter-Institutional Collaboration Agreement Conditions: <ul style="list-style-type: none"> • In Same Training Sector: 	Inter-Institutional Collaboration Agreement	PD	X





	<p>1- Complete Training Program, Shared Training Program, or Training Unit with Complete Training Program, Shared Training Program or Training Unit Accredited for the same Training Program within different Training Center- Inter-Institutional Collaboration Agreement is not Required</p> <p>2- Complete Training Program, Shared Training Program, or Training Unit with Training Rotation Accredited in different Training Program within different Training Center- Inter-Institutional Collaboration Agreement is required</p> <ul style="list-style-type: none"> • Between different Training Sectors: Complete Training Program, Shared Training Program, or Training Unit with Complete Training Program, Shared Training Program, or Training Unit for the same Training Program, or Training Rotation Accredited in different Training Program within different Training Center- Inter-Institutional Collaboration Agreement is required 			
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A. ADMINSTRATIVE STRUCTURE

There Must be an Appropriate Administrative Structure for the Training Program.

Standard	Remarks	Evidence of Compliance		
		Document Review	Interview	Observation
A.1. Program Director (PD)				
<p>A.1.1. Classified by the SCFHS (or Equivalent if the Training Center is Outside the KSA) as a Consultant in the Training Program Specialty (or Senior Registrar for Nursing and Allied Health Training Programs). (ETRO)</p>	<ul style="list-style-type: none"> • Or Equivalent: Classified/Certified by Classification and Registration bodies outside the KSA as per their regulations. • It must be Valid SCFHS license. • The classification is based on the Training Program Type, and it will be mentioned in the standard for each program. • Program Director must be one of the trainers, and Full-Time. • Experience is acceptable when needed according to the standard needs. 	<p>SCFHS or equivalent classification and registration</p>	<p>PD</p>	<p>X</p>





<p>A.1.2. Program Director (PD) Appointment is Approved as per the SCFHS Regulations (or Meets the SCFHS PD Appointment Requirements for the newly applying Training Program). (ETR1)</p>	<ul style="list-style-type: none"> Appointed program director and meets SCFHS appointment requirements. Program Director is Appointed by DIO. The Appointment must be Approved and Signed. 	<p>PD Appointment Letter</p>	<p>X</p>	<p>X</p>
<p>A.1.3. Does not Assume any other Leadership Position (i.e. Head of Section/Department, Medical Director, CEO, or any other Clinical/Administrative Leadership Position). (ETR1)</p>	<ul style="list-style-type: none"> Leadership Positions are: Head of Section/Department, Medical Director, CEO, or any other Clinical/Administrative Leadership Position. No conflict of interest. No interference between training requirements or service demands. For Training Centers (sometimes its specialized training center), that have only one Accredited Training Program, usually the DIO is the Program Director, and this is the only acceptable case to have another Leadership position. It's possible for the PD hold a deputy position in another Training Program, as long as it doesn't affect the Training Program Progress 	<p>X</p>	<ul style="list-style-type: none"> Department Chief PD 	<p>✓</p>
<p>A.1.4. Monitors and Ensures Adequate Supervision of Trainees at All Affiliated and/or Participating Training Sites, reports to the Training Program Committee (TPC: for the Full Training Program) or the Shared Training Program Committee (STPC: for the Shared Training Program), and Remediate through TPC Issues Related to Training. (ETR1)</p>	<ul style="list-style-type: none"> Program Director is aware and committed to monitors and ensures adequate supervision of trainees at all affiliated and/or participating training sites, reports to the TPC, STPC and remediates through TPC issues related to training. Each Training Program must have its own TPC inside the Training Centers that's including Complete Training Program, Shared Training Program, or/and Training Unit. TPC is responsible for the supervision of the Training Program and they have to ensure that the Trainees receive a proper Training inside the Training center or when they rotate outside the Training Center. The TPC for the Shared Training Program should work along with the STPC to set a plan for the master rota of the Training Program Rotations before the beginning of Academic year. TPC must work on fix any issues related to the training, and trainees. Supervision includes all processes of the Training, 	<p>X</p>	<ul style="list-style-type: none"> PD 	<p>X</p>





A.1.5. Coordinates with Institutional Training Committee (ITC), Training Program Committee (TPC) and the Training Sector's Shared Training Programs Committee (for the Shared Training Program). (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to coordinates with ITC,TPC, and Sector's Shared Training Programs Committee (for the Shared Training Program). • Program Director coordinates with ITC,TPC, and Sector's Shared Training Programs Committee (for the Shared Training Program). 	Evidence that DIO or department chief has regular reports from PD	PD	X
A.1.6. Communicates Effectively with the Designated Institutional Official (DIO). (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to communicates effectively with the designated institutional official (DIO) • Program Director communicates effectively with the designated institutional official (DIO) 	Reports or meeting's minutes	PD	X
A.1.7. Communicates Effectively with the Head of Section/Department, Trainers and Trainees. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to communicates effectively with the head of section/department, trainers and trainees. • Program Director communicates effectively with the head of section/department, trainers and trainees. 	Reports or meeting's minutes	<ul style="list-style-type: none"> • PD • Head of department 	X
A.1.8. The Training Center provides the Program Director with Adequate Protected Time, Administrative Secretarial Support Coordinator(s), Incentives and Access to a Private Office. (ETR1)	<ul style="list-style-type: none"> • The program director must be assured of sufficient time and support to supervise and administer the program. • PD must be able to use a Meeting Room or equivalent whenever it required to work on all the program issues and to meet and council the trainees 	X	PD	Program director office
A.1.9. Fulfills his/her Duties as defined by the SCFHS. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to fulfills his/her duties as defined by the scfhs. • Program Director fulfills his/her duties as defined by the scfhs. 	X	PD	X
A.1.10. Submits Documents required by the SCFHS. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to submits documents required by the scfhs Program Director submits documents required by the scfhs 	SCFHS documents	PD	X
A.1.11. Has an Appointed Deputy. (ETR2)	<ul style="list-style-type: none"> •The deputy must be able to cover the PD work, Monitors and Ensures Adequate Supervision of Trainees at All Affiliated and/or Participating Training Sites on behalf of PD. 	Letter of appointment	<ul style="list-style-type: none"> • PD • PD deputy 	X



Standard	Remarks	Evidence of Compliance		
		Document Review	Interview	Observation
A.2. Training Program Committee Structure (TPC) Must Be Formed at the Training Center's Primary Training Site, and can have Sub-TPCs at the Affiliated Training Sites.	<ul style="list-style-type: none"> • Program Director is aware and committed to forming the training program committee • Program Director forming the training program committee • There must be a training program committee to planning, organizing, and supervision of the program. • Each Training Program must have its own TPC inside the Training Centers that's including Complete Training Program, Shared Training Program, or/and Training Unit. • Program Director can have an associate program director in each Affiliated Sites. • The Training Program have Sub-TPC at the Affiliated Training Sites, and it should work along with TPC. 	Committee formation order (CFO) Minutes Agenda reflect training issues Follow up training issues	<ul style="list-style-type: none"> • PD • Trainees 	X
A.2.1. Chaired by the Program Director. (ETR0)	<ul style="list-style-type: none"> • The Committee Structure must be showing that the its chaired by the PD, and it should be approved 	CFO	PD	X
A.2.2. Membership includes Trainers' Representation from All Affiliated Training Sites. (ETR1)	<ul style="list-style-type: none"> • The committee should include a representative from each Accredited Affiliated for the Training Program. • If the Training Program is accredited in one Training Site, then it means they have to one representative of the Trainers • It may have a representation from major components of the program as well 	CFO and list of members	X	X
A.2.3. Membership includes at Least One Elected Trainees' Representative with Full and Equal Voting Rights. (ETR1)	<ul style="list-style-type: none"> • The trainees' representative must be elected by the trainees • The Committee must insure the participation of the elected trainee in the TPC meeting s to ensure they have full and equal voting rights. 	CFO and list of members including elected trainee Procedure followed	<ul style="list-style-type: none"> • PD • Trainers • Trainees 	X
A.2.4. Meets at least Quarterly, Meeting Minutes are made available. (ETR1)	<ul style="list-style-type: none"> • Meeting Minutes must be signed and kept. • Review for the Meeting Minutes od the Current and last year 	Meeting Minutes	PD	X





A.2.5. Communicates Effectively with the ITC, Head of Section/Department, Trainers & Trainees. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to communicates effectively with the ITC, head of section/department, trainers & trainees • Program Director communicates effectively with the ITC, head of section/department, trainers & trainees 	<ul style="list-style-type: none"> • Meeting's Mminutes • Memos 	PD	X
Standard	Remarks	Evidence of Compliance		
		Document Review	Interview	Observation
A.3. Responsibilities of Program Director & Training Program Committee				
A.3.1. Selection of Candidates. (ETR1)	<ul style="list-style-type: none"> • Program Director aware and committed to develop a selection process under TPC responsibilities. • Program Director develop the selection process under TPC responsibilities. • TPC are responsible to implement the selection process 	<ul style="list-style-type: none"> • Selection process • Evidence of Implementation 	<ul style="list-style-type: none"> • PD • TPC Member 	X
A.3.2. Ensure the Trainees Receive Adequate General, Program-Specific and Rotation-Specific Orientation Prior to the Start of the Training Activities. (ETR1)	<ul style="list-style-type: none"> • The Training Center should provide a systematic process of Orientation and that should include: • General Orientation • Program-Specific Orientation • Rotation-Specific Orientation Prior to the Start of the Training Activities. • The Training should implement that process and ensure that the trainees are well oriented. 	<ul style="list-style-type: none"> • Orientation process • Evidence of Implementation 	<ul style="list-style-type: none"> • PD • Trainees 	X
A.3.3. Ensure and Monitor the Implementation of the Training Program as Stated at the SCFHS Curriculum (ETR1)	<ul style="list-style-type: none"> • TPC should conduct the Training based on the latest Approved version of the Curriculum, that is published on SCFHS website. • Implementation means by apply it inside Training Center or by share the implementation with other Training Center based on the status of Meeting the Standards. 	X	<ul style="list-style-type: none"> • PD • TPC Member • Trainees 	X
A.3.4. Discuss, Document Any Major Deviation off the Training Program Curriculum, present it to the ITC, communicate it to the SCFHS through the DIO, and Seek	<ul style="list-style-type: none"> • Program Director must prepare a Document to clarify the Major Deviation off the Approved Curriculum. • Discussion in its TPC Meetings and present it to ITC 	<ul style="list-style-type: none"> • Deviation Documentation • TPC minutes • SCFHS Approval 	<ul style="list-style-type: none"> • PD • TPC Member 	X





the Necessary Formal Approval Prior to the Implementation (ETR1)	The SCFHS Approval must be received before implementation			
A.3.5. Review Trainees' Evaluations, Develop Remediation Plans for Trainees Not Meeting the Required Level of Competence, Follow-up Remediation Plans Implementation, Results and Act accordingly. (ETR1)	<ul style="list-style-type: none"> Review the result of evaluation of each trainee in TPC Meetings Develop a Remediation Plan to improve trainee's performance who doesn't meet the required level of competencies. Follow up the Implementation of the defined plan 	Remediation report and Follow-up if any	<ul style="list-style-type: none"> PD TPC Member 	X
A.3.6. Monitor Progress of Training and Promotion of Trainees. (ETR1)	<ul style="list-style-type: none"> Program Director aware and committed to monitor progress of Training and promotion of trainees TPC members aware and committed to monitor progress of Training and promotion of trainees Program Director and TPC monitor progress of training and promotion of trainees. 	Promotion process and reports	<ul style="list-style-type: none"> PD 	X
A.3.7. Activate Appeal Mechanism When Appeals Are Received. (ETR1)	<ul style="list-style-type: none"> Training Center should develop an Appeal Process Trainees should be aware about the process and how they can use it. Received Appeal must be dealt with. 	<ul style="list-style-type: none"> Appeal process Evidence of Implementation 	<ul style="list-style-type: none"> PD Trainees 	X
A.3.8. Promotes Access of Trainees to Well-Being Program and Stress Counselling. (ETR1)	<ul style="list-style-type: none"> Training Center should develop a process of the well-being programs. Trainees should be aware and encouraged about the process and how they can use it. Training Center may have their own Well-Being Program, or they can include "Daem Program" in the Well-Being Process 	Stress policy and clear process or clinics	<ul style="list-style-type: none"> PD Trainees 	√
A.3.9. Support Trainees through Career Planning & Counselling. (ETR2)	<ul style="list-style-type: none"> Training Center should develop a career planning and counselling process. Trainees should be aware and encouraged about the process and how they can use it. <p>Mentorship or equivalent</p>	Mentorship policy	<ul style="list-style-type: none"> PD Trainees 	X
A.3.10. Ensure Adequate and Regular Review of the Training Program Learning Environment and Educational Resources.				





<p>A.3.10.1. Feedback of Trainees is Obtained and Utilized for Continuous Improvement of the Learning Environment. (ETR1)</p>	<ul style="list-style-type: none"> • Program Director aware and committed to conduct clinical learning environment review of each major component of the training program • Trainers aware and committed to participate in clinical learning environment review of each major component of the training program • Trainees aware and committed to participate in clinical learning environment review of each major component of the training program • Program Director and Trainers conduct clinical learning environment review of each major component of the training program <p>Trainees participate in clinical learning environment review of each major component of the training program</p>	<p>Trainees and trainers' feedback</p>	<ul style="list-style-type: none"> • PD • Trainees 	<p>X</p>
<p>A.3.10.2. Training Program Learning Environment is Evaluated by the Trainees. (ETR1)</p>	<ul style="list-style-type: none"> • Training Center should develop a Learning Environment Evaluation process. • Trainees should be aware and encouraged about the process and how they can use it. <ul style="list-style-type: none"> • Training Center should implement the Process and receive the feedback from the Trainees, and 	<p>Evaluation process</p>	<ul style="list-style-type: none"> • Trainees 	<p>X</p>
<p>A.3.10.3. Trainees are Evaluated by the Trainers and TPC. (ETR1)</p>	<ul style="list-style-type: none"> • Training Center should develop a Trainees Evaluation Methodology process. • TPC Members, Trainers, and Trainees should be aware and about the process and how they can use it. • Program director must ensure the implementation of the process and discuss the Evaluation Results in TPC Meetings and document that in Meeting Minutes. 	<p>Evaluation policy or documents TPC minutes</p>	<ul style="list-style-type: none"> • PD • Trainers • Trainees 	<p>X</p>
<p>A.3.10.4. Trainers Provide Trainees with Timely Feedback During and Prior to the End of each Training Rotation. (ETR1)</p>	<ul style="list-style-type: none"> • The Methodology of Evaluation, must consist of several elements includes, Trainer must give a feedback throughout the entire process of the Training for each rotation, and in the right time and ongoing. 	<p>Feedback documents</p>	<ul style="list-style-type: none"> • PD • Trainers • Trainees • Department Chief 	<p>X</p>





A.3.10.5. Appropriate Trainers-to-Trainees Interaction that is Open, Collegial and Respectful of Trainees' Confidentiality. (ETR1)	<ul style="list-style-type: none"> A.3.10.5. Appropriate Trainers-to-Trainees Interaction that is Open, Collegial and Respectful of Trainees' Confidentiality. (ETR1) 	X	<ul style="list-style-type: none"> Trainers Trainees 	X
A.3.10.6. Trainers are Evaluated by the Trainees and TPC. (ETR1)	<ul style="list-style-type: none"> Training Center should develop a Trainers Evaluation process. TPC Members, Trainers, and Trainees should be aware and about the process and how they can use it. Program director must ensure the implementation of the process and discuss the Evaluation Results in TPC Meetings and document that in Meeting Minutes. Evaluation through One45 	Evaluation documents	<ul style="list-style-type: none"> Trainers Trainees 	X
A.3.10.7. Conduct Clinical Learning Environment Review of Each Major Component of the Training Program. (ETR1)	<ul style="list-style-type: none"> Program Director aware and committed to conduct clinical learning environment review of each major component of the training program Trainers aware and committed to participate in clinical learning environment review of each major component of the training program Trainees aware and committed to participate in clinical learning environment review of each major component of the training program Program Director and Trainers conduct clinical learning environment review of each major component of the training program Trainees participate in clinical learning environment review of each major component of the training program 	Review Reports	<ul style="list-style-type: none"> PD Trainers Trainees 	X
A.3.10.8. Conduct Internal Review of the Training Program at least Once during the Program Accreditation Cycle, Determine/Execute Corrective Action Plan Accordingly, address it at the TPC and Present it to the ITC, Follow-up and Document the Progress of Corrective Action Plan until All Issues are Resolved (ETR1)	<ul style="list-style-type: none"> Training Center should use the Training Program Form that are published on SCFHS website. Program Accreditation Cycle could be 48 months, 24 months, or 12 months based on Program Accreditation Decision. The Internal Review Report must be discussed in TPC meetings. Corrective Action Plan must be based on status of meeting the Program Accreditation Standards The Internal Review Report must be presented in ITC meetings. ITC, and TPC must follow up until all issues are resolved. 	Internal Review Report	<ul style="list-style-type: none"> PD 	X





<p>A.3.10.9. Form the Internal Review Team to include One Trainer, One Trainee (Both from the same Training Program) and an External Reviewer (Trainer from a Different Specialty inside the Training Center or from the same Specialty of another Training Center). (ETR1)</p>	<ul style="list-style-type: none"> • Program Director shouldn't be part of the Internal Review Team. • Team consist of 3 members • Internal Reviewer: 1Trainer, 1Trainee from the same Training Program • External Reviewer: Different Training Program inside Training Center, or Same Training Center, Different Specialty. 	<p>Internal Review Report</p>	<p>PD</p>	<p>X</p>
<p>A.3.10.10. The Internal Review Team Utilizes the Latest SCFHS Training Program Accreditation Standards, as made Available at the SCFHS Website. (ETR1)</p>	<ul style="list-style-type: none"> • Internal Review form is the Training Program Accreditation Standards published on SCFHS website, for the same specialty • Must use the latest published version. 	<p>Internal Review Report</p>	<p>PD</p>	<p>X</p>
<p>A.3.10.11. Ensure Coherence and Monitor Compliance of Trainers and Trainees into the SCFHS Institutional Accreditation Standards, Training Program Accreditation Standards. (ETR1)</p>	<ul style="list-style-type: none"> • Institutional Accreditation Standards and Training Program Accreditation Standards are published on SCFHS website. • TPC is responsible to review the SCFHS Institutional Accreditation Standards, and Training Program Accreditation Standards regularly. • TPC is responsible to provides the Trainers with Institutional Accreditation Standards, and Program Accreditation Standards. • TPC is responsible to provides the Trainees with Institutional Accreditation Standards, and Program Accreditation Standards. 	<p>X</p>	<ul style="list-style-type: none"> • PD • Trainers • Trainees 	<p>X</p>
<p>A.3.10.12. Ensure Coherence and Monitor Compliance of Trainers and Trainees into the SCFHS Accreditation, Training and Assessment Bylaws, Policies and Procedures. (ETR1)</p>	<ul style="list-style-type: none"> • Accreditation, Training and Assessment Bylaws are published on SCFHS website. • TPC is responsible to review Accreditation, Training and Assessment Bylaws regularly. • TPC is responsible to provides the Trainers with Accreditation, Training and Assessment Bylaws. • TPC is responsible to provides the Trainees with Accreditation, Training and Assessment Bylaws. 	<p>X</p>	<ul style="list-style-type: none"> • PD • Trainers • Trainees 	<p>X</p>
<p>A.3.10.13. Monitor the Trainees Participation in Clinical/ Translational/ Basic Sciences Research Activities, Patient Safety and Healthcare Quality Improvement Projects. (ETR2)</p>	<ul style="list-style-type: none"> • Program Director aware and committed to Monitor the Trainees Participation in Clinical/ Translational/ Basic Sciences Research Activities, Patient Safety and Healthcare Quality Improvement Projects. • Trainees aware about they have to Participate in Clinical/ Translational/ Basic Sciences Research Activities, Patient Safety and Healthcare Quality Improvement Projects. 	<p>Quality committees' trainees participating in</p>	<ul style="list-style-type: none"> • PD • Trainees 	<p>X</p>





	<ul style="list-style-type: none"> • Program Director Monitor the Trainees Participation in Clinical/ Translational/ Basic Sciences Research Activities, Patient Safety and Healthcare Quality Improvement Projects • Trainees are encouraged to Participate in Clinical/ Translational/ Basic Sciences Research Activities, Patient Safety and Healthcare Quality Improvement Projects. 			
A.3.11. There is a Process that Ensures Safety of Trainees and Patients				
A.3.11.1. Includes Educational Activities and Mentorship related to Patient Safety. (ETR1)	<ul style="list-style-type: none"> • Training Center should develop the Trainees and Patients Safety Process and includes Educational Activities and Mentorship related to Patient Safety and Trainees' Safety Measures. • TPC Member, Trainers. and Trainees must ensure the implementation of the process and discuss during the Training Process. 	Trainees and Patient Safety Process	<ul style="list-style-type: none"> • PD • Trainees 	X
A.3.11.2. Includes Trainees' Safety Measures (ETR1)	<ul style="list-style-type: none"> • Training Center should develop the Trainees and Patients Safety Process and includes Educational Activities and Mentorship related to Patient Safety and Trainees' Safety Measures. • TPC Member, Trainers. and Trainees must ensure the implementation of the process and discuss during the Training Process. 	Trainees and Patient Safety Process	<ul style="list-style-type: none"> • PD • Trainees 	X
A.3.11.3. Trainees and Trainers Are Aware of the Process. (ETR1)	<ul style="list-style-type: none"> • Training Program and Trainers aware and committed to provide trainees with Trainees, Patient Safety Process. • Training Program and Trainers provide trainees with Trainees, Patient Safety Process. • Trainers and Trainees should be aware and about the process and how they can use it. 	X	<ul style="list-style-type: none"> • Trainers • Trainees 	X
Administrative Secretarial Support Coordinator(s).				
A.4.1. Adequately Assigned to the Training Program. (ETR1)	<ul style="list-style-type: none"> • Secretary could provide the administrative support to more than one Training Program • Assigning the secretary to provide administrative support for more than one training program should not affect the level of the secretary's support for one Training Program. 	X	Program secretary	Secretary office





A.4.2. Provided with Adequate Access to Office Space, Computer and Phone. (ETR1)	It could be shared.	X	PD	Office
A.4.3. Provide Adequate Support to the Program Director and Trainees. (ETR1)	Assigning the secretary to provide administrative support for more than one training program should not affect the level of the secretary's support for one Training Program.	X	Program secretary Program Director Trainees	X
A.4.4. Adequately Coherent with the Training Program and SCFHS Regulations. (ETR1)	<ul style="list-style-type: none"> • Training Program aware and committed to provide the Secretary with Training Program and SCFHS Regulations. • Training Program Secretary aware about the Training Program and SCFHS Regulations. • Training Program Secretary coherent with the Training Program and SCFHS Regulations. 	X	Program secretary	X
A.5. Trainers (Training Faculty)				
A.5.1. Adequately Supported, Recognized and Valued. (ETR1)	<ul style="list-style-type: none"> • Program Director aware and committed to provide Trainer with adequate support, recognition and valued. • Trainers aware that they must be adequately supported, recognized and valued. • Trainers are adequately supported, recognized and valued 	X	PD Trainers	X
A.5.2. Certified as Trainers at areas of Clinical Teaching, Formative Assessment and Mentorship (SCFHS-TOT or Equivalent). (ETR2)	<ul style="list-style-type: none"> • Preceptor certification is equivalent to TOT for Preceptor in Nursing Program. 	TOTs or equivalent	Trainers	X
A.5.3. Committed to Perform their Training, Education, Mentorship and Supervisory Responsibilities. (ETR1)	<ul style="list-style-type: none"> • Trainers are aware about their training, education, mentorship and supervisory responsibilities • Trainers are committed to perform their training, education, mentorship and supervisory responsibilities 	X	Trainees	X
A.5.4. Facilitate and Supervise Trainees, Research and Scholarly Work. (ETR1)	<ul style="list-style-type: none"> • Trainers are aware and committed to facilitate and supervise trainees, research and scholarly work. • Trainers facilitate and supervise trainees, research and scholarly work. 	X	Trainers Trainees	X





<p>A.5.5. Adequately Provided Opportunities for Faculty Development in Postgraduate Clinical Teaching, Formative Assessment and Mentorship. (ETR1)</p>	<ul style="list-style-type: none"> • Program Director aware and committed to provide the Trainers with an adequate opportunity for faculty development in postgraduate clinical teaching, formative assessment and mentorship • Trainers aware that they have to be provides with an adequate opportunity for faculty development in postgraduate clinical teaching, formative assessment and mentorship • Trainers are provided with an adequate opportunity for faculty development in postgraduate clinical teaching, formative assessment and mentorship 	<p>X</p>	<p>PD Trainers</p>	<p>X</p>
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T. TRAINING CAPACITY

The Training Program Maintains a Balanced Distribution of Trainees Throughout the Training Years, Does Not Exceed the Allocated Training Capacity As per the SCFHS Training Program Latest Accreditation Decision; Immediately Notifies the SCFHS of Negative Changes at the Educational Resources or Launch of Parallel Non-SCFHS Accredited Training Program that shares the same Educational Resources, and Proactively Submits a Request to Reduce the Training Capacity in order to match the Training Program's Educational Resources with the Training Program's Accreditation Standards and Training Capacity Calculation Formula.

Standard	Remarks	Evidence of Compliance		
		Document Review	Interview	Observation
<p>T.1. The Training Program Does Not Exceed the Training Capacity as Accredited by the SCFHS. (ETRO)</p>	<p>The program director should not accept more than what is given by SCFHS in Program Accreditation Decision Training Capacity for each Training Level are linked to the number of available resources of Training, so increasing in the capacity must be based on increasing in the Training Resources.</p>	<p>X</p>	<p>PD</p>	<p>X</p>
<p>T.2. The Training Program's Educational Resources Are Adequate to Support the Number of Trainees Appointed to the Training Program at All Times (Sponsored by the Training Center, Rotating from other Training Centers or</p>	<p>Quantity & quality of educational materials and resources matching number of trainees in all levels</p>	<p>X</p>	<p>PD</p>	<p>✓</p>





Off-Service Trainees from other Training Programs Specialties). (ETRO)				
T.3. The TPC Ensure that Trainees of various Training Levels Are Not Sequestered at a certain Training Level or Training Rotation which may Negatively Affect the Training Exposure and Competencies Attainment. (ETRO)	<ul style="list-style-type: none"> Program Director should ensure to comply with determined Training Capacity by SCFHS in Program Accreditation Decision. That's include the rotator Trainees in each level. 	X	X	X

G. GOALS AND OBJECTIVES

The Training Center is Committed to Achieve the Goals and Objectives as defined by the SCFHS Training Program latest Curriculum and Accreditation Standards

Standard	Remarks	Evidence of Compliance		
		Document Review	Interview	Observation
G.1. The Training Program Implements the Rotation-Specific Goals and Objectives (Knowledge, Skills and Attitudes) Utilizing the Competency Framework Defined the SCFHS Curriculum (CanMEDS or Others). (ETRO)	<ul style="list-style-type: none"> The Program Director must be aware about the Curriculum, Rotation Specific goals and objectives, competency framework defined in SCFHS curriculum. Program Director, Trainers, Trainees must ensure the implementation of the Rotation-Specific goals and objectives. 	X	<ul style="list-style-type: none"> PD Trainers Trainees 	X
G.2. Trainers and Trainees Are Fully Coherent about the SCFHS Training Program Curriculum including the Training Rotations' Goals & Objectives. (ETRO)	<ul style="list-style-type: none"> Trainers must be aware about the Curriculum, Rotation Specific goals and objectives, competency framework defined in SCFHS curriculum. Trainees must be aware and coherent about the Curriculum, Rotation Specific goals and objectives, competency framework defined in SCFHS curriculum. 	X	<ul style="list-style-type: none"> PD Trainers Trainees 	X
G.3. Trainers and Trainees Review the Training Rotations' Goals & Objectives Prior to the Start of each Training Rotation, and Aim to Achieve Them During and Prior to the end of each Training Rotation. (ETRO)	<ul style="list-style-type: none"> Program Director, and Trainers must be aware that they have to review the Training Rotation Specific goals and objectives prior the start of the Training Rotation, during the Training Rotation, prior to the end of Training Rotation. 	X	<ul style="list-style-type: none"> PD Trainers Trainees 	X





	<ul style="list-style-type: none"> • Trainees must be aware that they have to review the Training Rotation Specific goals and objectives prior the start of the Training Rotation, during the Training Rotation, prior to the end of Training Rotation. • Program Director, Trainers, Trainees must review thee Rotation-Specific goals and objectives prior start of the Training Rotation. • Program Director, Trainers, Trainees must ensure the implementation of the Rotation-Specific goals and objectives during the Training Rotation. • . Program Director, Trainers, Trainees must ensure the achieving the Rotation-Specific goals and objectives prior to the end of each Training Rotation 			
G.4. Goals and Objectives of each Training Rotation Are Utilized in Clinical Teaching, Learning, Formative Assessment and End-of-Rotation Evaluation Feedback. (ETRO)	<ul style="list-style-type: none"> • Program Director, Trainers, Trainees must ensure be aware that they have to utilize the Training Rotations' goals and objectives in clinical teaching, learning, formative Assessment and End of Rotation Evaluation Feedback. • Program Director, Trainers, Trainees must ensure the utilization of Training Rotations' goals and objectives in clinical teaching, learning, formative Assessment and End of Rotation Evaluation Feedback. 	Curriculum	<ul style="list-style-type: none"> • PD • Trainers • Trainees 	X

S. STRUCTURE AND ORGANIZATION OF THE TRAINING PROGRAM DELIVERY

The Training Program's Rotations Structure and Organization, Both Mandatory and Electives, are Designed to Provide the Trainee with the Opportunity to Fulfil the Educational Goals and Objectives in order to Attain the Required Competencies for Professional Practice at the Training Program Specialty/Sub-Specialty Field.

Standard	Remarks	Evidence of Compliance		
		Document Review	Interview	Observation
S.1. Delivers All Components of the SCFHS Training Program Curriculum. (ETR1)	<ul style="list-style-type: none"> • Program Director must review the curriculum, and committed to develop all the components of training outlined in the specialty-specific documents. 	Master rotation schedule	<ul style="list-style-type: none"> • PD • Trainers • Trainees 	X





	<ul style="list-style-type: none"> • Program Director can deliver the Training Rotation inside the Training Center, or by collaboration with other Training Center • Trainers must be aware and review the Curriculum and specialty-specific documents, and committed to deliver the Training Program as stated in Curriculum • Trainees must be aware and review the Curriculum and specialty-specific documents. • Program Director, Trainers, and Trainees must ensure to deliver all components of the SCFHS Training Program Curriculum. 			
S.2. Trainees are Adequately Supervised. (ETR1)	<ul style="list-style-type: none"> • Program Director must be aware and committed that the supervision should be adequate for each trainee to obtain the required competencies. • Trainers must aware and committed that the supervision should be adequate for each trainee to obtain the required competencies. • Trainees must aware that the supervision should be adequate for each trainee to obtain the required competencies • Program Director and Trainers should secure and monitor the adequate supervision 	X	<ul style="list-style-type: none"> • PD • Trainers • Trainees 	✓
S.3. Each Trainee is Provided the Opportunity to Assume Senior Role During his/her Training Program Duration. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to provide the opportunity to assume senior role during Training Program duration • Trainers are aware and committed to provide the opportunity to assume senior role during Training Program duration • Trainees are aware that they should be provided the opportunity of senior role during Training Program duration • Program Director, and Trainers should provide the Trainees with opportunity of senior role during the Training Program duration. 	X	<ul style="list-style-type: none"> • PD • Trainers • Trainees 	X





	<ul style="list-style-type: none"> • Trainees were provided the opportunity to hold senior role during the Training Program duration 			
S.4. Service Demands Do Not Interfere with Academic Training Program Delivery. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to ensure that the service demands should not interfere with academic Training Program delivery. • Trainers are aware and committed to ensure that the service demands should not interfere with academic Training Program delivery. • Trainees are aware that the service demands should not interfere with academic Training Program delivery. • The program director and trainers are delivering the Training Program without interfering with service demands. 	On call Rota	<ul style="list-style-type: none"> • PD • Trainers • Trainees 	✓
S.5. Trainees have Equal Opportunity to Meet the Educational Goals and Objectives. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to provide an equal opportunity to meet the educational goals and objectives • Trainers are aware and committed to provide an equal opportunity to meet the educational goals and objectives • Trainees are aware that they should be provided an equal opportunity to meet the educational goals and objectives equally. • Program Director, and Trainers gives the trainees an opportunity to meet the educational goals and objectives 	X	<ul style="list-style-type: none"> • PD • Trainers • Trainees 	X
S.6. Trainees have Opportunity for Elective Rotations Inside and/or Outside the Training Center as approved by the TPC/STPC. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to provide the opportunity for elective rotations inside and/or outside the training center as approved by the TPC/STPC • Trainers are aware and committed to provide the opportunity for elective rotations inside and/or outside the training center as approved by the TPC/STPC. 	Master Rota Letter of Agreements with other programs for specific rotations & electives	<ul style="list-style-type: none"> • PD • Trainers • Trainees 	X





	<ul style="list-style-type: none"> •Trainees are aware and committed to provide the opportunity for elective rotations inside and/or outside the training center as approved by the TPC/STPC. •Program Director, and Trainers provides the Trainees with opportunity for elective rotations inside and/or outside the training center as approved by the TPC/STPC •Trainees were provided the opportunity for elective rotations inside and/or outside the training center as approved by the TPC/STPC •The program should collaborate with other programs whose trainees need to develop expertise in the specialty by offering appropriate educational experiences according to the resource capability of the program. 			
S.7. Training Learning Environment is Free of Intimidation, Harassment, Abuse and Promotes Trainees' Safety. (ETR1)	<ul style="list-style-type: none"> •Program Director is aware and committed to keep the environment free of intimidation, harassment, abuse and promotes Trainees' safety •Trainers are aware and committed to keep the environment free of intimidation, harassment, abuse and promotes Trainees' safety •Trainees are aware that the environment is free of intimidation, harassment, abuse and promotes Trainees' safety •Program Director and Trainers keep the Learning Environment free of intimidation, harassment, abuse and promotes trainees' safety •Trainees having a learning Environment free of intimidation, harassment, abuse and promotes trainees' safety. •Resident can raise concern without fear 	Safety Process	<ul style="list-style-type: none"> • PD • Trainers • Trainees 	X
S.8. The Center Should Be Committed to What is Stated in the Duties and Rights of the Trainee's Documents That is Issued by SCFHS. (ETR1)	<ul style="list-style-type: none"> •Program Director is aware and committed to what is stated in the duties and rights of the trainee's documents that is issued by SCFHS. 	SCFHS trainees Duties Duty hours policy	<ul style="list-style-type: none"> • PD • Trainers • Trainees 	X





	<ul style="list-style-type: none"> •Trainers are aware and committed to what is stated in the duties and rights of the trainee's documents that is issued by SCFHS. •Trainees are aware and committed what is stated in the duties and rights of the trainee's documents that is issued by SCFHS. •Program Director and Trainers are delivering the Training based on what is stated in the duties and rights of the trainee's documents that is issued by SCFHS. •Trainees are receiving the Training based on what is stated in the duties and rights of the trainee's documents that is issued by SCFHS. •Duty hours: reason for exceeding duty hours: patient needs, paper works, additional education experience, cover someone's work, schedule conflict 	Trainees' Rights		
S.9. Collaboration with Other Training Centers for Trainees of a Similar Training Program Specialty Who Need to Rotate in the Specialty of the Training Program at the Training Center to Bridge a Certain Gap or to Expand their Clinical Training Exposure. (ETR2)	The program should collaborate with other programs whose trainees need to develop expertise in the specialty by offering appropriate educational experiences according to the resource capability of the program	Collaboration Evidence	PD	X
S.10. Collaboration with Other Training Programs' Specialties (Inside or Outside the Training Center) for Trainees Who Need to Rotate in the Specialty of the Training Program to Bridge a Certain Gap or Expand their Clinical Training Exposure (ETR2)	The program should collaborate with other programs whose trainees need to develop expertise in the specialty by offering appropriate educational experiences according to the resource capability of the program.	Collaboration Evidence	PD	X





C. CLINICAL, ACADEMIC AND SCHOLARLY CONTENT OF THE TRAINING PROGRAM

The Clinical, Academic and Scholarly Content for Postgraduate Health Professions Education are Designed to Adequately Attain the Required Competencies for Professional Practice at the Training Program Specialty/Sub-Specialty Field. The Quality of Scholarly Content of the Training Program Will, in Part, be Demonstrated by the Spirit of Enquiry During Clinical Discussions, at the Procedure Room, Clinical Rounds, Bedside, Ambulatory Care, Clinics or Community, Journal Clubs, Seminars, and Conferences. Scholarly Content Implies an in-Depth Understanding of Basic Mechanisms of Normal and Abnormal States of Health and the Application of Up-to-Date Knowledge to Practice. The SCFHS Utilizes CanMEDS Competency Framework for the Most of its Training Programs.

Standard	Remarks	Evidence of Compliance		
		Document Review	Interview	Observation
C.1. Medical/Health Expert Trainees are exposed to an Effective Teaching and Supervised Practice Pertaining to:				
C.1.1. Expertise in Decision-Making Skills. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • There must be implementation of effective teaching programs in place for trainees to acquire the appropriate 	X	<ul style="list-style-type: none"> • PD • Trainers • Trainees 	X





	medical expertise and decision-making skills to function as a practicing physician.			
C.1.2. Expertise for Assessing the Need of Consultation to Other Health Professionals. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • There must be an implementation of effective teaching program in place to ensure that residents learn to consult and work collaboratively with other physicians and health care professionals to provide optimal care of patients. 	X	<ul style="list-style-type: none"> • PD • Trainers • Trainees 	X
C.1.3. Building Knowledge, Practice and Expertise through Supervised Clinical Exposure. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum 	Master rota	<ul style="list-style-type: none"> • PD • Trainers • Trainees 	X





	<ul style="list-style-type: none"> • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum • There must be a structured academic curriculum which assures that all major topics in the basic and clinical sciences relevant to the specialty or subspecialty are covered over the course of each trainee's time in the program. 			
<p>C.1.4. Structured Teaching of Basic and Clinical Sciences Learning through Weekly Academic Half-Days. (ETR1)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • This should include teaching and learning with a patient-centered focus as well as skills training, seminars, reflective exercises, directed reading, journal clubs, and research conferences. 	<p>Academic activities schedule</p>	<ul style="list-style-type: none"> • PD • Trainers • Trainees 	<p>X</p>





<p>C.1.5. Addressing Issues related to Age, Gender, Culture and Ethnicity. (ETR1)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • Teaching must include issues of age, gender, culture, ethnicity and end of life issues as appropriate to the discipline. 	<p>X</p>	<ul style="list-style-type: none"> • PD • Trainers • Trainees 	<p>X</p>
<p>C.1.5. Active Engagement in Relevant Committees (Morbidity/Mortality, Patient Safety, Quality, Infection Control, Medications Safety, Research, etc). (ETR2)</p>	<p>C.1.5. Active Engagement in Relevant Committees (Morbidity/Mortality, Patient Safety, Quality, Infection Control, Medications Safety, Research, etc). (ETR2)</p>	<p>CFO Evidence for participation in committee</p>	<ul style="list-style-type: none"> • PD • Trainers • Trainees 	<p>X</p>
<p>C.2. Communicator Trainees are exposed to an Effective Teaching and Supervised Practice Pertaining to:</p>				
<p>C.2.1. Communication Skills. (ETR1)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum 	<p>Lectures or courses on CanMEDs</p>	<p>Program Director Trainees</p>	<p>X</p>





	<ul style="list-style-type: none"> • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • The program should be able to demonstrate that there is adequate teaching in communication skills to enable trainees to effectively interact with patients and their families, colleagues, students, and co-workers from other disciplines and health professions to develop a shared plan of care. 			
<p>C.2.2. How to Report Adverse Events, Document at Patient Records & Utilize Electronic Medical Record. (ETR1)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • The program should be able to demonstrate that there is adequate teaching in communication skills to enable trainees to effectively provide proper disclosure and reporting of 	<p>Lectures or courses on CanMEDs</p>	<p>Program Director Trainees</p>	<p>X</p>





	adverse events, write patient records and utilize an electronic medical record when available.			
C.2.3. Appropriate Consultation Skills, Referrals, Hand-Over, and/or Transfer of Care. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • The program should be able to demonstrate that there is adequate teaching in communication skills to enable trainees to effectively write letters of consultation or referral. 	Lectures or courses on CanMEDs	Program Director Trainees	X
C.3. Collaborator Trainees are exposed to an Effective Teaching and Supervised Practice Pertaining to:				
C.3.1. Collaborative Skills for Inter-Professional and Multi-Disciplinary Healthcare Delivery. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum 	X	Trainees	X





	<ul style="list-style-type: none"> • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • The program should be able to demonstrate that there are opportunities to learn and develop collaborative skills to enable trainees to work effectively with all members of the inter-professional health care team including other physicians and other health professionals. 			
<p>C.3.2. Skills for Conflicts' Management and Resolution. (ETR1)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • The program should be able to demonstrate that there are opportunities for residents to learn to manage conflict. 	<p>Conflict policy</p>	<p>Trainees</p>	<p>X</p>





C.4. Leader Trainees are exposed to an Effective Teaching and Supervised Practice Pertaining to:				
C.4.1. Leadership Skills. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • The program should be able to demonstrate that it provides opportunities for all residents to learn how to contribute to the effective management and administration of their health care organizations and systems. 	X	Trainees	X
C.4.2. Allocation of Healthcare Resources. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum 	X	Trainees	X





	<ul style="list-style-type: none"> • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • The program should be able to demonstrate that it provides opportunities for all residents to learn effective allocation of predetermined health care resources. 			
C.4.3. Management of Health Professional Practice and Career. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • The program should be able to demonstrate that it provides effective teaching to assist trainees with the successful management of their practice and career. 	X	Trainees	X
C.4.4. Serving in Administrative and Leadership Function. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum 	X	Trainees	X





	<ul style="list-style-type: none"> • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • The program should provide opportunities for trainees to serve in administration and leadership roles, as appropriate to the discipline. 			
<p>C.4.5. Principles and Practice of Healthcare Quality Assurance and Quality Improvement. (ETR1)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. 	<p>Quality assurance courses or conferences</p>	<p>Trainees</p>	<p>X</p>





	The program should be able to demonstrate that it provides opportunities for all residents to learn the principles and practice of quality assurance.			
C.5. Health Advocate Trainees are exposed to an Effective Teaching and Supervised Practice Pertaining to:				
C.5.1. Realization, Promotion and Response to the Health Needs of the Patient, Community and Population. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • The program should be able to demonstrate that trainees are able to understand, respond to and promote the health needs of their patients, their communities and the populations they serve. 	X	Trainers Trainees	X
C.6. Scholar Trainees are exposed to an Effective Teaching and Supervised Practice Pertaining to:				
C.6.1. Teaching Skills. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum 	X	Trainers Trainees	X





	<ul style="list-style-type: none"> • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • The program should provide opportunities for trainees to acquire knowledge and skills for effective teaching. 			
<p>C.6.2. Feedback to the more Junior Trainees. (ETR1)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • Trainees should be observed and provided with feedback on their teaching to colleagues and students, as well as through 	<p>Feedback documents</p>	<p>Trainees</p>	<p>X</p>





	seminar or conference presentations, clinical and scientific reports, and patient education sessions.			
C.6.3. Critical Appraisal of Literature Using Knowledge of Research Methodology, Conduct and Biostatistics. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • The program should be able to demonstrate that there are effective teaching programs in the critical appraisal of medical literature using knowledge of research methodology and biostatistics. 	Academic activities schedule	Trainees	X
C.6.4. Self-Assessment and Self-Directed Learning. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum 	X	Trainees	X





	<ul style="list-style-type: none"> • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • The program should be able to demonstrate that it promotes development of skills in self-assessment and self-directed learning. 			
C.6.5. Conduct of a Scholarly Project. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • The program should be able to demonstrate that trainees are able to conduct a scholarly project. 	Research logbook	Trainees	X
C.6.6. Conduct of Research Project. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum 	Research logbook	Trainees	X





	<ul style="list-style-type: none"> • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • Trainees should be encouraged to participate in research during the training program. This could include research in basic science, experimental medicine, clinical medicine, epidemiology, quality assurance, medical education, ethics, or some other research aligned with health care. 			
<p>C.6.7. Participation in a Patient Safety Project. (ETR1)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • Trainees participate in patient safety projects, direct or indirect participation 	<p>X</p>	<p>Trainees</p>	<p>X</p>





<p>C.6.8. Participation in a Healthcare Quality Assurance or Improvement Project (ETR1)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. 	<ul style="list-style-type: none"> • CFO • Evidence for participation in project 	<p>Trainees</p>	<p>X</p>
<p>C.6.9. Presentation or Participation at National, Regional or International Conferences. (ETR1)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • The program should provide opportunities for trainees to attend conferences outside their own training center. 	<p>Conferences certificates</p>	<p>Trainees</p>	<p>X</p>





<p>C.7. Professional Trainees are exposed to an Effective Teaching and Supervised Practice Pertaining to:</p>				
<p>C.7.1. Professional Conduct & Ethical Behaviours.</p>				
<p>C.7.1.1. Deliver High Quality Care with Integrity, Honesty and Compassion. (ETR1)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • The program must be able to demonstrate that trainees exhibit integrity, honesty and compassion in the delivery of the highest quality care. 	<p>X</p>	<p>Trainees Trainers</p>	<p>X</p>
<p>C.7.1.2. Intra-Professional, Inter-Professional and Interpersonal Behaviours. (ETR1)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum 	<p>X</p>	<p>Trainees Trainers</p>	<p>X</p>





	<ul style="list-style-type: none"> • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • The program must be able to demonstrate that residents exhibit appropriate professional and interpersonal behaviors. 			
C.7.1.3. Practice in Ethically Responsible Manner. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • The program must be able to demonstrate that residents practice medicine in an ethically responsible manner. 	X	Trainees Trainers	X
C.7.1.4. Analysis and Reflection to Adverse or Sentinel Events and Strategies to Prevent Re-Occurrence. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum 	M & M meeting	Trainees Trainers	X





	<ul style="list-style-type: none"> • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • The program must be able to demonstrate that residents can analyze and reflect upon adverse events and plan strategies to prevent recurrence. 			
<p>C.7.2. Principles of Bioethics. (ETR1)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. 	<p>Lectures or courses on Bioethics</p>	<p>Trainees Trainers</p>	<p>X</p>





	<ul style="list-style-type: none"> The program must be able to demonstrate that residents know and can apply the basic principles and practice of bioethics as it relates to the specific clinical discipline. 			
C.7.3. Relevant Legal and Regulatory Framework. (ETR1)	<ul style="list-style-type: none"> Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum Trainees are exposed with the required during the Training as per Training Program Curriculum. The program must be able to demonstrate that there is effective teaching of the legal and regulatory framework pertinent to practice in the discipline. 	X	Trainees Trainers	X
C.7.4. Personal Health and Well-Being. (ETR1)	<ul style="list-style-type: none"> Program Director is aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum Trainers are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum Trainees are aware and committed to expose the trainees with required competency during the Training as per Training Program Curriculum 	X	Trainees Trainers	X





	<ul style="list-style-type: none"> • Program Director and Trainers expose the trainees with required competency during the Training as per Training Program Curriculum • Trainees are exposed with the required during the Training as per Training Program Curriculum. • The program must provide opportunities for all trainees to develop and practice appropriate strategies to promote physician health and well-being. 			
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E. EVALUATION OF TRAINEES PERFORMANCE

Mechanisms in Place is Required to Ensure the Systematic Collection and Interpretation of Evaluation Data for Each Trainee Enrolled in the Training Program through the Implementation of the SCFHS-Approved Evaluation System.

Standard	Remarks	Evidence of Compliance		
		Document Review	Interview	Observation
E.1. Clearly Defined Methodology of Evaluation. (ETR1)	<ul style="list-style-type: none"> • Program Director committed to develop a clear Evaluation Methodology. • Trainers are aware and committed to evaluate the Trainees performance based on developed Evaluation Methodology. • Trainees are aware about how their performance will be evaluated based on developed evaluation Methodology. • Program Director and Trainer Evaluating the Trainees using the defined methodology of evaluation. • Trainees are receiving their performance evaluation based on defined methodology of evaluation. 	MCQs, Short essays, OSPE, OSCE, DOPS Mini-Cex, Log-book, Evaluation ..etc..	PD Trainees Trainers	X





<p>E.2. Evaluation Compatible with the Characteristic Being Assessed.</p>	<ul style="list-style-type: none"> • Program Director is aware and committed that the evaluation must be Compatible with the Characteristic Being Assessed. • Trainers are aware and committed that the evaluation must be Compatible with the Characteristic Being Assessed. • Trainees are aware that the evaluation is Compatible with the Characteristic Being Assessed. • Program Director and Trainers provide Evaluation Compatible with the Characteristic Being Assessed. • Trainees receive a performance evaluation that is compatible with the characteristic being assessed. 	<p>X</p>	<p>PD Trainees Trainers</p>	<p>X</p>
<p>E.2.1. Evaluation of Knowledge. (ETR1)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed that the evaluation must include Evaluation of Knowledge • Trainers are aware and committed that the evaluation must include Evaluation of Knowledge • Trainees are aware that the evaluation include Evaluation of Knowledge • Program Director and Trainers provide Evaluation of Knowledge • Trainees receive an Evaluation of Knowledge <p>The program should formally assess knowledge using appropriate written and performance-based assessment as well as direct observation.</p>	<p>MCQs, Short essays, Mini-Cex Clinical Discussion</p>	<p>PD Trainees Trainers</p>	<p>X</p>
<p>E.2.2. Evaluation of Clinical Skills by Direct Observation. (ETR1)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed that the evaluation must include Evaluation of Clinical Skills and it will be by Direct Observation 	<p>DOPS Clinical rounds and clinics</p>	<p>PD Trainees Trainers</p>	<p>X</p>





	<ul style="list-style-type: none"> • Trainers are aware and committed that the evaluation must include Evaluation of Clinical Skills and it will be by Direct Observation • Trainees are aware that the evaluation include Evaluation of Clinical Skills and it will be by Direct Observation • Program Director and Trainers provide Evaluation of Clinical Skills • Trainees receive an Evaluation of Clinical Skills by Direct Observation 			
E.2.3. Evaluation of Attitudes and Professionalism. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed that the evaluation must include Evaluation of Attitudes and Professionalism • Trainers are aware and committed that the evaluation must include Evaluation of Attitudes and Professionalism • Trainees are aware that the evaluation include Evaluation of Attitudes and Professionalism • Program Director and Trainers provide Evaluation of Attitudes and Professionalism • Trainees receive an Evaluation of Attitudes and Professionalism • Attitudes and professionalism should be assessed by such means as interviews with peers, supervisors, other health care professionals, and patients and their families. 	X	PD Trainees Trainers	X
E.2.4. Evaluation of Communication Abilities with Patients, Care-Givers and Colleagues. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed that the evaluation must include Evaluation of Communication Abilities with Patients, Care-Givers and Colleagues • Trainers are aware and committed that the evaluation must include Evaluation of Communication Abilities with Patients, Care-Givers and Colleagues 	X	PD Trainees Trainers	X





	<ul style="list-style-type: none"> • Trainees are aware that the evaluation include Evaluation of Communication Abilities with Patients, Care-Givers and Colleagues • Program Director and Trainers provide Evaluation of Communication Abilities with Patients, Care-Givers and Colleagues • Trainees receive an Evaluation of Communication Abilities with Patients, Care-Givers and Colleagues • Communication abilities must be assessed by direct observation of trainee's interactions with patients and their families, and with colleagues. 			
E.2.5. Written and Verbal Communications. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed that the evaluation must include Written and Verbal Communications Evaluation • Trainers are aware and committed that the evaluation must include Written and Verbal Communications Evaluation • Trainees are aware that the evaluation include Written and Verbal Communications Evaluation • Program Director and Trainers provide Written and Verbal Communications Evaluation • Trainees receive a Written and Verbal Communications Evaluation • Written communications to patients and colleagues, particularly referral or consultation letters where appropriate. 	X	PD Trainees Trainers	X
E.2.6. Evaluation of Collaborating Skills. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed that the evaluation must include Evaluation of Collaborating Skills • Trainers are aware and committed that the evaluation must include Evaluation of Collaborating Skills 	X	PD Trainees Trainers	X





	<ul style="list-style-type: none"> • Trainees are aware that the evaluation include Evaluation of Collaborating Skills • Program Director and Trainers provide Evaluation of Collaborating Skills • Trainees receive an Evaluation of Collaborating Skills • Collaborating abilities, including interpersonal skills in working with all members of the inter-professional team, including other physicians and health care professionals, must be assessed. 			
E.2.7. Evaluation of Teaching Skills. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed that the evaluation must include Evaluation of Teaching Skills • Trainers are aware and committed that the evaluation must include Evaluation of Teaching Skills • Trainees are aware that the evaluation include Evaluation of Teaching Skills • Program Director and Trainers provide Evaluation of Teaching Skills • Trainees receive an Evaluation of Teaching Skills • Teaching abilities must be assessed in multiple settings, including written student evaluations and by direct observation of the trainees in seminars, lectures or case presentations. 	X	PD Trainees Trainers	X
E.2.8. Evaluation of Response to Issues Related to Age, Gender, Culture and Ethnicity. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed that the evaluation must include Evaluation of Response to Issues Related to Age, Gender, Culture and Ethnicity • Trainers are aware and committed that the evaluation must include Evaluation of Response to Issues Related to Age, Gender, Culture and Ethnicity 	X	PD Trainees Trainers	X





	<ul style="list-style-type: none"> • Trainees are aware that the evaluation include Evaluation of Response to Issues Related to Age, Gender, Culture and Ethnicity • Program Director and Trainers provide Evaluation of Response to Issues Related to Age, Gender, Culture and Ethnicity • Trainees receive an Evaluation of Response to Issues Related to Age, Gender, Culture and Ethnicity 			
E.3. Evaluation is Provided in an Honest, Helpful, Timely Manner, Documented and Provided in a Feedback Session.				
E.3.1. Ongoing Informal Feedback During the Training Rotation. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed that the evaluation methodology must include ongoing informal feedback during the training rotation. • Trainers are aware and committed that the evaluation methodology must include ongoing informal feedback during the training rotation. • Trainees are aware that the evaluation methodology must include ongoing informal feedback during the training rotation. • Program Director and Trainers provide ongoing informal feedback during the training rotation. • Trainees receive an ongoing informal feedback during the training rotation. 	Feedback sessions documentation	PD Trainees Trainers	X
E.3.2. Face-to-Face Formal Feedback Meetings. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed that the evaluation methodology must include face-to-face formal feedback meetings. • Trainers are aware and committed that the evaluation methodology must include face-to-face formal feedback meetings. 	Feedback sessions documentation	PD Trainees Trainers	X





	<ul style="list-style-type: none"> • Trainees are aware that the evaluation methodology must include face-to-face formal feedback meetings. • Program Director and Trainers provide face-to-face formal feedback meetings. <p>Trainees receive a face-to-face formal feedback meeting.</p>			
E.4. Trainees are Informed of Serious Concerns. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed that the evaluation methodology must include informing the trainees with serious concerns exist and provide the opportunity to correct their performance. • Trainers are aware and committed that the evaluation methodology must include informing the trainees with serious concerns exist and provide the opportunity to correct their performance. • Trainees are aware that the evaluation methodology must include informing the trainees with serious concerns exist and provide the opportunity to correct their performance. • Program Director and Trainers Inform the trainees the serious concerns exist and given opportunity to correct their performance. • Trainees informed of serious concerns exist and given opportunity to correct their performance. 	Feedback sessions documentation	PD Trainees Trainers	X
E.5. Evaluations are Reviewed Regularly by the TPC. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to review the Trainees Evaluation in TPC meetings. • Trainers are aware and committed to review the Trainees Evaluation in TPC meetings. • TPC member must review the Trainees Evaluation during the TPC Meetings and define an action plan to improve the Trainees Performance. 	TPC minutes	X	X



E.6. Provides Final In-Training Evaluation Report (FITER). (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to Provides Final In-Training Evaluation Report (FITER) • Trainers are aware and committed to Provides Final In-Training Evaluation Report (FITER) • Program Director Provide the SCFHS Final In-Training Evaluation Report (FITER) for each trainees who has successfully completed the Training Program. • The report must represent the views of Trainers directly involved in the trainees' education and not be the opinion of a single trainer. 	Sample of FITER doc.	TPC Member PD	X
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R. RESOURCES

There must be sufficient resources including teaching faculty, the number and variety of patients, physical and technical resources, as well as the supporting facilities and services necessary to provide the opportunity for all residents in the program to achieve the educational objectives and receive full training as defined by the SCFHS specialty training requirements.

Standard	Remarks	Evidence of Compliance		
		Document Review	Interview	Observation
R.1. Sufficient Number of Qualified Full-Time Equivalent (FTE) Trainers and <u>Appropriate Number, Age, Gender, Variety of Patients (or Lab Specimens or Radiology Images, List as Applicable).</u> (Specify ETR0-1-2)	<ul style="list-style-type: none"> • There must be enough qualified teaching staff from a variety of medical disciplines and other health professions to provide appropriate teaching and supervision of trainees. • The Program Director should be part of the Trainers. • The healthcare Practitioner who meets the Full-Time Trainer definition mentioned in each Program Accreditation Standards is counted as a Trainer in Training. 	Statistics System	PD	





	<ul style="list-style-type: none"> • The healthcare Practitioner who does not meets the Full-Time Trainer definition mentioned in each Program Accreditation Standards is counted as a Trainer. • The number of Trainers, cases, clinics, or any other standards that will be required based on the Training Program Type should be provided by Program Director. 			
R.2. Clinical Services and Resources Organized to Promote Training and Education.				
R.2.1. Trainers Excel in Teaching, Training, Formative Assessment and Mentorship Skills. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to provide an Excel in Teaching, Training, Formative Assessment and Mentorship Skills. • Trainers are aware and committed to provide an Excel in Teaching, Training, Formative Assessment and Mentorship Skills. • Program Director and Trainers are provide Excel in Teaching, Training, Formative Assessment and Mentorship Skills. 	X	PD Trainers Trainees	X
R.2.2. Multi-Disciplinary Based Healthcare Service Promoting for Educational Learning Environment. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to provide a multi-disciplinary based healthcare service promoting for educational learning environment. • Trainers are aware and committed to provide a multi-disciplinary based healthcare service promoting for educational learning environment. • Program Director and Trainers are provide a multi-disciplinary based healthcare service promoting for educational learning environment • There should be an experience-based learning process, which provides training in collaboration with other disciplines for optimal patient care, and allows for feedback, and reflection. • This includes collaboration with other physicians and with other health care professionals. 	X	PD Trainers Trainees	X





<p>R.2.3. Integration of Emergency, Acute Care, Ambulatory and Community Experiences (When Applicable). (ETR1)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed to ensure the integration of emergency, acute care, ambulatory and community experiences (when applicable). • Trainers are aware and committed to ensure the integration of emergency, acute care, ambulatory and community experiences (when applicable) • Program Director and Trainers are ensure the integration of emergency, acute care, ambulatory and community experiences (when applicable). • There should be an integration of teaching resources to include exposure to emergency, in-patient, ambulatory, and community experiences, including acute and chronic care, as appropriate for the specialty or subspecialty. 	<p>X</p>	<p>PD Trainers Trainees</p>	<p>X</p>
<p>R.2.4. Knowledge, Skills & Attitudes Relating to Age, Gender, Culture, and Ethnicity are considered for Effective Training Program Delivery. (ETR1)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed to provide an effective Training taking in consideration Knowledge, Skills & Attitudes Relating to Age, Gender, Culture, and Ethnicity. • Trainers are aware and committed to provide an effective Training taking in consideration Knowledge, Skills & Attitudes Relating to Age, Gender, Culture, and Ethnicity. • Program Director and Trainers are provide an effective Training taking in consideration Knowledge, Skills & Attitudes Relating to Age, Gender, Culture, and Ethnicity. • Learning environments should include experiences that facilitate the acquisition of knowledge, skills, and attitudes relating to aspects of age, gender, culture and ethnicity appropriate to the specialty or subspecialty. 	<p>X</p>	<p>PD Trainers Trainees</p>	<p>X</p>
<p>R.2.5. Expertise and Facility Required to Identify, Prevent and Handle Patients Adverse Events Are Available. (ETR1)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed to ensure expertise and facility required to identify, prevent and handle patients' adverse events are available 	<p>X</p>	<p>PD Trainers Trainees</p>	<p>X</p>





	<ul style="list-style-type: none"> • Trainers are aware and committed to have required expertise and facility to identify, prevent and handle patients' adverse events are available • Program Director and Trainers are provide the Training with required expertise and facility to identify, prevent and handle patients' adverse events are available • There should be opportunities for trainees to acquire the relevant knowledge to understand, prevent and handle adverse patient events. 			
<p>R.3. Adequate Access to Computers/E-Library/On-Line References/ Health Information Management System Are Available 24/7 within Close Proximity. (ETR1)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed to provide adequate access to computers/e-library/on-line references/ health information management system is available 24/7 within close proximity. • Trainers are aware and committed to provide adequate access to computers/e-library/on-line references/ health information management system is available 24/7 within close proximity. • Program Director and Trainers are provide the Training with adequate access to computers/e-library/on-line references/ health information management system is available 24/7 within close proximity. • Trainees have an adequate access to computers/e-library/on-line references/ health information management system is available 24/7 within close proximity. • There should be easy access, including nights and weekends, to computers and facilities for information management, on-line references and computer searches. These should be available within close proximity to areas where patient care takes place. 	<p>X</p>	<p>PD Trainers Trainees</p>	<p>X</p>





<p>R.4. Physical & Technical Educational and Clinical Resources meet the SCFHS Standards of Accreditation.</p>				
<p>R.4.1. Adequate Space for Daily Work. (ETR1)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed to provide adequate space for daily work • Trainers are aware and committed to provide adequate space for daily work • Program Director and Trainers are provide adequate space for daily work • Trainees have an adequate space for daily work 	<p>X</p>	<p>PD Trainers Trainees</p>	<p>Tour</p>
<p>R.4.2. Adequate Access to Appropriately Furnished and Equipped on Call Rooms (Males/ Females, Junior/ Senior) for In-Hospital and/or Out-of-Hospital On-Calls. (ETR1)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed to provide adequate access to appropriately furnished and equipped on call rooms (males/ females, junior/ senior) for in-hospital and/or out-of-hospital on-calls. • Trainers are aware and committed to provide adequate access to appropriately furnished and equipped on call rooms (males/ females, junior/ senior) for in-hospital and/or out-of-hospital on-calls. • Program Director and Trainers are provide adequate access to appropriately furnished and equipped on call rooms (males/ females, junior/ senior) for in-hospital and/or out-of-hospital on-calls. • Trainees have an adequate access to appropriately furnished and equipped on call rooms (males/ females, junior/ senior) for in-hospital and/or out-of-hospital on-calls • Number of rooms are compatible with trainees, Furnished, computer and phone, Accessible bathroom, shower, etc. • On-Call Rooms could be shared between different department. 	<p>X</p>	<p>PD Trainers Trainees</p>	<p>On call rooms</p>





<p>R.4.3. Adequate Access to Dining Facility, Cafeteria and/or Vending Machine (Males/ Females). (ETR1)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed to provide adequate access to dining facility, cafeteria and/or vending machine (males/ females). • Trainers are aware and committed to provide adequate access to dining facility, cafeteria and/or vending machine (males/ females). • Program Director and Trainers are provide adequate access to dining facility, cafeteria and/or vending machine (males/ females). • Trainees have an adequate access to dining facility, cafeteria and/or vending machine (males/ females). 	<p>X</p>	<p>PD Trainers Trainees</p>	<p>X</p>
<p>R.4.4. Adequate Access to Appropriately Furnished and Equipped Lounge and/ or Office Space for the Trainees (Males/ Females). (ETR2)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed to provide adequate access to appropriately furnished and equipped lounge and/ or office space for the trainees (males/ females). • Trainers are aware and committed to provide adequate access to appropriately furnished and equipped lounge and/ or office space for the trainees (males/ females). • Program Director and Trainers are provide adequate access to appropriately furnished and equipped lounge and/ or office space for the trainees (males/ females). • Trainees have an adequate access to appropriately furnished and equipped lounge and/ or office space for the trainees (males/ females). 	<p>X</p>	<p>PD Trainers Trainees</p>	<p>Room/office</p>
<p>R.4.5. Access to Technical Resources for Patient Healthcare Delivery. (ETR1)</p>	<ul style="list-style-type: none"> • Program Director is aware and committed to provide an access to technical resources for patient healthcare delivery. • Trainers are aware and committed to provide an access to technical resources for patient healthcare delivery. • Program Director and Trainers are provide an access to technical resources for patient healthcare delivery. 	<p>X</p>	<p>PD Trainers Trainees</p>	<p>X</p>





	<ul style="list-style-type: none"> • Trainees have an access to technical resources for patient healthcare delivery 			
R.4.6. Access to Simulation Center or Facility for Direct Observation of Clinical and Procedural Skills. <u>Specify (ETR0-1-2)</u>	<ul style="list-style-type: none"> • Program Director is aware and committed to provide an access to simulation center or facility for direct observation of clinical and procedural skills • Trainers are aware and committed to provide an access to simulation center or facility for direct observation of clinical and procedural skills • Program Director and Trainers are provide an access to simulation center or facility for direct observation of clinical and procedural skills • Trainees have an access to simulation center or facility for direct observation of clinical and procedural skills 	X	PD Trainers Trainees	X
R.4.7. Access to Private Space for Clinical and/or Educational Confidential Discussion. (ETR1)	<ul style="list-style-type: none"> • Program Director is aware and committed to provide an access to private space for clinical and/or educational confidential discussion. • Trainers are aware and committed to provide an access to private space for clinical and/or educational confidential discussion. • Program Director and Trainers are provide an access to private space for clinical and/or educational confidential discussion. • Trainees have an access to private space for clinical and/or educational confidential discussion. 	X	PD Trainers Trainees	X
R.5. Supporting Facilities and/or Services.	<ul style="list-style-type: none"> • Program Director is aware and committed to facilitate the Training Program with needed supporting facilities and/or services. • Trainers are aware and committed to facilitate the Training Program with needed supporting facilities and/or services. 	X	PD Trainers Trainees	X



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|--|--|--|--|--|
| | <ul style="list-style-type: none">• Program Director and Trainers are facilitate the Training Program with needed supporting facilities and/or services.• Supporting facilities and/or services mentioned in each Training Program Accreditation Standards as per the need of each program. | | | |
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